

FREDERIC VILLAGE BOARD
MINUTES
Monday, September 10, 2007, 7:00 p.m.
Village Hall
107 Hope Road West

Call to Order by Village President, Roll Call and Opening Statement.

Present: Brad Harlander: Maria Ammend: Kay Friberg: John Boyer: William Johnson: Jamie Worthington: Phil Knuf:

Frederic Village Board was called to order at 7:00 p.m. on Monday, September 10th, 2007, by President Phil Knuf. President Knuf announced that a Closed Session would follow the regular meeting as per Wisconsin §19.85(1)(e) concerning the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.”; and Wisconsin §1985(1)(c) consideration of employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of governing body.

Public Hearing: Motion was made by William Johnson and seconded by Jamie Worthington to convene the Public Hearing. Board vote unanimous, Motion carried. Time, 7:01 p.m. President Knuf introduced David Rasmussen, Senior Planner from MSA, as presenter concerning the Community Development Block Grant (CDBG) program. Mr. Rasmussen gave a basic overview of the CDBG program and advised the public and the Board of the amount of CDBG funds available if the grant is approved. The Grant is written for \$500,000. He also discussed the activities eligible for CDBG funds, the housing needs in the community, community development, and the importance of community involvement. Mr. Rasmussen opened the floor for public questions & discussion: **How does the CDBG program work?** The applicant picks up an application from the Village Clerk, completes the necessary paper work and returns it to the Village Hall. The application is then reviewed by the committee and if the applicant falls within the guidelines they are notified. A contractor is selected by bid. Contractor's & merchandise invoices are brought to the Village Hall and are paid exclusively to the vendor (contractor/supplier). Following the completion of the project, a lien is placed on the property in the amount of the finalized project cost. No interest will accrue for the lifetime of the loan, and payment is required after the sale of the property. **How long are the grant monies available?** The Grant monies are available until September 2009. The final loan application will be accepted in June of 2009, with project finalized by September 2009. At that time all remaining grant funds must be returned to the Department of Commerce. After September 2009, the Village of Frederic can make application for the CDBG Lottery. **Are all residents eligible for these funds?** The grant funds are allocated to Low to Moderate Income (LMI) families depending on the household size and income. This is not a 'neighborhood beautification' loan, but a 'decent, safe & sanitary conditions' grant.

With no further discussion, President called for a Motion to close the Public Hearing. Trustee William Johnson requested agenda items #4 & #5 be combined. **Motion to Close the Public Hearing and Re-Convene the Regular Village Board Meeting: Motion by William Johnson; Second, Brad Harlander; Board Vote unanimous, motion carried.**

Motion to Adopt Resolution 091007-01 to approve Citizen Participation: Motion by William Johnson; Second, Brad Harlander; Board Vote unanimous, motion carried

Motion to Adopt Resolution 091007-02 authorizing the Submission of the CDBG application. Motion by Brad Harlander; Second, Jamie Worthington; Board vote unanimous, motion carried.

Motion to adopt Resolution 091007-03 Adopting Wisconsin Statutes, Section 106.50, as Amended, Relating to the Equal Rights of all Persons to Fair Housing, and Providing Means for the Implementation and

Enforcement Thereof. Motion by Brad Harlander; second John Boyer; Board vote unanimous, motion carried.

Motion to Approve Minutes of August 13th Village Board Meeting. Motion by Jamie Worthington; second, Maria Ammend; Board vote unanimous, motion carried.

Motion to Approve the Treasurer's Report. Motion by William Johnson; second, John Boyer; Board vote unanimous, motion carried.

Discussion of the Special Use Event Permit application for Coon Lake Park, submitted by S.N.O.W.S., for the 2008 Watercross event. Arlen Peterson, spokesperson for the Watercross, presented a \$300.00 check to Maria Ammend for the Save the Pool Fund, and provided information concerning the Watercross financials for the 2007 season. The Watercross has donated over \$2,000.00 to area charities, and is looking forward to a better year next year. The Motion was made by Kay Friberg and seconded by Phil Knuf to approve the Special use permit. Trustee Brad Harlander complimented Mr. Peterson on his presentation and the S.N.O.W.S. Watercross on their contribution to the community, and requested that Mr. Friberg's Motion be re-worded to include involvement by the Park Board. The Motion was re-stated with approval of the Special Use Permit for the 2008 Watercross with the involvement of the Park Board as circumstances demand. Kay Friberg/Phil Knuf; Board vote, Carried.

Nora Schaeffer: Address Board concerning the position her business and future businesses will play in Frederic Village's Plans for Growth and change.

Nora Schaeffer, manager of Curves for Women, voiced a concern in reference to information the Polk County Leader had published following the August Village Board meeting. The article had intimated that Administrator Dave Wondra had reported that Comforts of Home was looking at expansion, and the Olsen Trust was considering selling the old Drug Store, the current home of Curves to accommodate that expansion. Mr. Wondra produced the article, and assured Ms. Schaeffer that this was a mis-quote by the Leader. He referenced the minutes of the August meeting, previously approved by the Board, which hold no reference to those statements. Mr. Wondra then advised Ms. Schaeffer that he would contact Gary King and have him print an apology for any misunderstanding about the future of Curves for Women in the Village of Frederic.

Department Head Reports.

Public Works; Ken Hackett, advised the board that he and the crew have been working on the wash out by the boat ramp on the east side of the lake. Trustee Jamie Alexander asked about the noise the fountain was making. Ken said that the fountain was probably low on water, but he would check it out.

Park Board: The Park Board is scheduled to meet next week.

Library: Librarian Chris Byerly thanked the Village for the installation of the bike rack in the public parking lot. The summer reading program is over, but there were over 50 kids enrolled in that program over the summer. Now that school has started, the library is fairly quiet during the day, but activity picks up after school.

Law Enforcement: Police Chief R.J. Severude provided an incident hand out for the Board. Advised the Board that he had an accident with the motorcycle resulting in damage to the bike. The Chief is planning a Halloween sale for October. He will set up a display with 'Super Heroes' and comic books for sale. Chief is also working with the elementary & high school on the implementation of safety programs.

Village Clerk: Patriots Day celebration tomorrow, Sept. 11th, with a program at the Birch St. Elementary School at 1:30 p.m. followed by a parade at 2:00 p.m. The Frederic emergency services will be part of the parade, police, fire, and ambulance. Also, the Veterans will also take part in the celebration. The Village Crew will have the Flags flying. Governor Doyle has also requested that the flag of the United States and the flag of the State of Wisconsin be flown at half-staff at all buildings, grounds & military installations beginning at sunrise and ending at sundown.

Vintage cars will be traveling down the Gandy Dancer Trail Sept. 14th, and will stop at the Depot museum at approximately 10:00 a.m., not certain about the time. The Depot will be open, please stop if you have time.

A Farm Day, sponsored by the FFA Alumni, will be held at the Birch St. Elementary School, on Sept. 25th. Please check the Advertiser for the time. There will be a petting zoo of farm animals, and other things of interest for the FFA alumni to share with the elementary students, including ice cream. Please stop and show your support

Phil & I will be attending a CDBG training on October 2nd & 3rd at Wisconsin Dells.

Kristi & I will be attending Election training in Siren on October 10th, for certification for the coming election year. I will be coordinating with Ray Draxler, Frederic High School Principal, and use Students, ages 16 & 17 during the election year. They accumulate community service hours, and exposure to the election process. The State Election Board has released a new Election Administration Manual, and it is ready to be picked up in Balsam Lake.

Plan Commission: No meeting scheduled

Village Administrator:

Coon Lake Park Boardwalk Project: Mr. Wondra presented information concerning the Coon Lake Park boardwalk project. The estimated project cost has decreased from \$225,000.00 to \$214,000.00; \$97,000.00 will be funded by the Village. The goal is to initiate the bid process in January or February. Illustrations of the positioning of the Boardwalk were provided for board members.

WWTP: Mr. Wondra gave a re-cap on the monitoring wells and the non-conformance issue presented at the August Village Board meeting. The colder temperatures interfere with the ammonia conversion, and the internal settler was to motivate that conversion. The agreement between EDI, the manufacturer of the settler, and the Village of Frederic, was payment of the invoice only if the Internal Settler performed as promised. EDI has suggested installing a cover to assist the settler in its conversion action. This condition will continue to be monitored, with a request to S.E.H. to present to the Village Board at the October/November board meeting on this issue.

Streets: There has been a request from a village resident to curb & gutter Linden to Lake. Robert Weinzierl has requested that something be done with Lake Street North, by the Elementary School. MSA will be compiling a cost projection for the Lake Street/Spruce Street project.

Budget: Village Departments are in the process of listing their budget requests for the 2008 budget. Mr. Wondra asked President Knuf to schedule a special budget meeting for mid-October. Mr. Wondra will be meeting with Ehlers and associates concerning bond issues and financing street projects. There is a remainder of \$6,000.00 from the Comprehensive Planning Grant. Dave is working with Sarah Rollmann from Polk County to ascertain where those funds can be used.

Trustee William Johnson provided information on the Polk County Information Center .

Motion to Adjourn to Closed Session, per WI STAT 19.85(1)(e), Negotiations for the Purchase of Property; and WI STAT 19.85(1)(c) Personnel Compensation and Evaluation. Motion made by William Johnson Seconded by Jamie Worthington; Time: 8:40 p.m.

Roll Call Vote. Brad Harlander: Yes; Maria Ammend: Yes; Kay Friberg: Yes; John Boyer: Yes; William Johnson: Yes; Jamie Worthington: Yes; Phil Knuf: Yes. Motion Carried

**Return to Open Session: Motion made by Jamie Worthington, Seconded by William Johnson. Board Vote Unanimous, Motion Carried
Time: 9:20 p.m.**

**Village Board Actions on Closed Session Items (If Any).
None**

MOTION TO ADJOURN.

Motion made by Jamie Worthington, Seconded by Maria Ammend. Board Vote Unanimous,
Motion Carried Time: 9:21 p.m.

Marilyn Sederlund
Clerk/Treasurer,
Sept. 14, 2007